Cosmos Biomedical Ltd

Privacy Policy

Cosmos Biomedical Ltd is a Medical Diagnostic distributor and Pathology CPD education provider based in Derbyshire, U.K. The company was started in November 2003. This privacy policy explains how Cosmos Biomedical Ltd use any personal information we collect about you or your organization when using our website, www.cosmosbiomedical.com

We have compiled a risk assessment for all our customers and deem the information we keep on file to be low risk as we do not keep any sensitive information. Further, our company is now fully compliant with the new European General Data Protection Regulation, (GDPR). Our Data Protection Officer is: Mr Chris Sanders.

1. What information do we collect about you?

Cosmos Biomedical only collects, names, addresses, telephone numbers and E-mail addresses for legitimate business purposes. Where credit card details have been given to process an order, such details are destroyed by shredding immediately after processing and are not kept on file.

How do we use the above information you provide us?

We require your name, address and telephone number so we know where to ship orders. We need credit card details where necessary to receive legitimate payment for orders and we need E-mail addresses to be able to inform you when we ship your goods and to ensure they reach their destination. We will also periodically use your E-mail address or telephone number to check on call off orders, arrange meetings and inform you about relevant organization changes within our company. We keep your information on file and or electronically, guarded by a password, locked in a secure office which is alarmed. We do not share your information with any other company. Cosmos Biomedical staff are trained on and understand our privacy policy and have to adhere to our customer confidentiality policy too.

3. Marketing

Whilst we only keep your information on file to maintain a professional business relationship with you, as specified above, we would also like to keep you updated with our new products, product changes and services. If you do not wish to receive marketing information from Cosmos Biomedical Ltd please contact us and we will immediately remove you from our mailing list.

4. Access to your information and correction

You have the right to request a copy of some or all of the information we hold on you. If you would like a copy of your personal information please send us an E-mail to info@cosmosbiomedical.com or write to us at Cosmos Biomedical Ltd. Jasmine House. 2, Coronation Lane, Oakthorpe, Swadlincote, Derbyshire. DE12 7QY. We want to make certain that your personal information is correct and up to date. You have the right to ask us to change or remove information you think is inaccurate.

5. Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behavior information. This information is used to track visitor use of the website www.cosmosbiomedical.com and to compile statistical reports on website activity.

For further information please visit www.aboutcookies.org or www.allaboutcookies.org. You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. Please be advised that some of our website features may not function correctly without cookies.

Other websites

Our website may contain links to other websites. Please note that this privacy policy only covers the Cosmos Biomedical Ltd website. If you link to other websites from our website please read their individual web site privacy policy too.

7. Changes to our privacy policy

We keep our privacy policy under regular review and we will automatically place any updates on this web page. This privacy policy was last updated on Wednesday 24th May 2018.

8. How to contact us

Please do not hesitate to contact us if you have any questions about our privacy policy or information we hold about you.

Contact details:

Contact name: Mr Chris Sanders MD / DPO

E-mail: <u>info@cosmosbiomedical.com</u> Telephone: 00 +44 1530 272 738

Address: Cosmos Biomedical Ltd. Jasmine House. 2, Coronation Lane, Oakthorpe, Swadlincote,

Derbyshire. U.K. DE12 7QY.